

New York City College of Technology
Computer Systems Technology Department

Memorandum of Post-Observation Conference

A conference was held with Ashwin Satyanarayana to discuss the classroom observation made by Hong Li on Oct. 26th 2017.

The observee was informed that the overall evaluation of the lesson was EXCELLENT. The specific recommendation for improvement, as shown on the Classroom Observation Report, was discussed with the observee.

Hong Li 11/10/17
Observer Date

Ashwin Satyanarayana 11/10/17
Observee Date

NEW YORK CITY COLLEGE OF TECHNOLOGY
OF THE CITY UNIVERSITY OF NEW YORK
FACULTY CLASS ROOM OBSERVATION REPORT

Year_2017_____

Untenured Tenured

Department_ Computer Systems Technology_____

Course/Section__ CST1100 /LC81_____

Name of Observee____ Satyanarayana, Ashwin____ Rank_ Assistant Professor_____
Last Name, First Name

Name of Observer__ Li, Hong_____ Rank_ Associate Professor_____

Date of Observation_ Nov. 1st 2017_____ Room_____ N908_____

Lesson Topic & Brief Summary
____ Problem Solving Algorithm _____

Please complete each item. This report will be returned unless each category contains supporting comments. Use additional pages if necessary.

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1. CLASSROOM MANAGEMENT (prompt start, efficient attendance check):

Satisfactory Unsatisfactory

Prof. Satyanarayana start the class promptly and checked attendance

2. PROFESSIONAL TRAITS (professional appearance and demeanor, clarity, volume, and pace of speech; establishment of rapport with students)

Satisfactory Unsatisfactory

Prof. satyanarayana appears in professional attire, speaks clearly in reasonable pace. He started the class by asking question to engage students

3. SUBJECT MASTERY (accuracy of presented material, use of appropriate terminology, competence in use of equipment)

Excellent Very Good Satisfactory Unsatisfactory

Prof. Satyanarayana demonstrated solid knowledge of the subject, using proper terminology. He used classroom setting effectively, including presentation by projector, student practice on each computer machine.

4. ORGANIZATION AND DEVELOPMENT OF MATERIAL (clear statement of objectives, logical sequence, budgeting of time, review, summary, and outside assignments as appropriate)

Excellent Very Good Satisfactory Unsatisfactory

The class was well organized.

Prof. Satyanarayana started the class by asking student how to define problem solving and then ask students to give examples.

Then he summarized steps to give further analysis. After that, he posted an interesting problem for student to solve. All students were very actively engaged in the thought process.

After the solution discussed, he encourage students to try write a simple code to test it.

5. PRESENTATION OF MATERIAL (level and clarity of presentation, appropriate use of learning aids)

Excellent Very Good Satisfactory Unsatisfactory

Projector was used to present materials; Blackboard/chalk was used to further explain in details. Students were asked to do practice problems

6. STUDENT-INSTRUCTOR INTERACTION (relevance, variety, and clarity of questions, appropriate recognition of student contributions)

Excellent Very Good Satisfactory Unsatisfactory

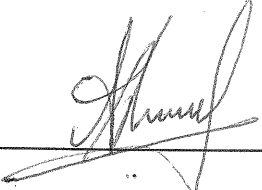
Prof. Satyanarayana established very positive relationship with students. Students in class appeared very engaged and comfortable with Prof. Satyanarayana. They participated in discussion, ask questions. Prof. Satyanarayana appears he knows students very well, often casually ask students by name to engage them into the class activities.


7. OVERALL EVALUATION (categories 1 through 6)

Excellent
 Very Good
 Satisfactory
 Unsatisfactory

8. SPECIFIC RECOMMENDATIONS FOR IMPROVEMENT (use additional pages if necessary)

I have read and have been given a copy of the above report, and so signify by my signature below. I understand that I may attach additional comments to this document.

Signature of Observee  date 11/10/17

Signature of Observer  date 11/10/17