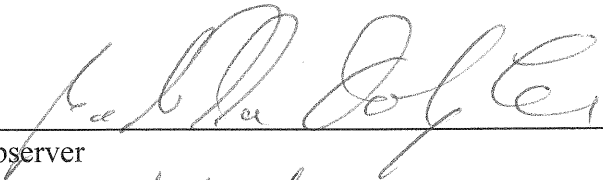


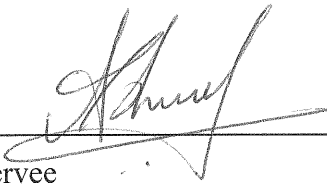
New York City College of Technology
Computer Systems Technology Department

Memorandum Of Post-Observation Conference

On 05/24/2016 a conference was held with Prof. Satyanarayana to discuss the classroom observation made by Prof. Oudjehane on 5/03/2017.

Prof. Satyanarayana was informed that the overall evaluation of the lesson was Excellent. The specific recommendation for improvement as shown on the Classroom Observation Report was discussed with the observer.


Observer


Observee

Name Ashwin Satyanarayana Rank Assistant Prof. () Tenured
(X) Untenured
() Adjunct
Department CST Course/Section 4714 N906 () Reappointment
() Promotion
Date of Observation 5/3/2017 Room N906 () Other

Lesson Topic & Brief Summary:

PL/SQL Programming: Triggers

Please complete each item. This report will be returned unless each category contains supportive comments. Use additional pages if necessary. The items in the parenthesis are examples of areas to be addressed in each category.

1. CLASSROOM MANAGEMENT (prompt start; efficient attendance check)
(x) Satisfactory () Unsatisfactory
Prompt start, with attendance checked. Prof. Satyanarayana controlled the flow of the class by directing the students attentions on some points, welcoming questions and recognizing student for their participations.
2. PROFESSIONAL TRAITS RELEVANT TO TEACHING (professional appearance and demeanor)
(x) Satisfactory () Unsatisfactory

Professional appearance and proper demeanor.

3. SUBJECT MASTERY (accuracy of presented material; use of appropriate terminology)
(x) Excellent () Very Good () Satisfactory () Unsatisfactory

He displayed a strong presence in class presented accurately the m, and used the appropriate terminology. The completeness and depth of the answers he provided displayed confidence that the students were reacted to.

4. ORGANIZATION AND DEVELOPMENT OF MATERIAL (clear statement of objectives; logical sequence; budgeting of time; review, summary, and outside assignments as appropriate)
(x) Excellent () Very Good () Satisfactory () Unsatisfactory
After the attendance was taken, the objectives were clearly presented. The presentation started with a specific example as a basis for a review. Then linked into having the students created their program on their own

machine, giving 5 minutes to do the lab and run their codes, and tracing the codes. Then he asked the students for their output (answer), writing the answers on the board and having a discussion on their proposed answer. He asked various questions and calling on students by name asking for their answers or comments. The class responded well, with a good participation.

5. PRESENTATION OF MATERIAL (level and clarity of presentation; appropriate use of learning aids; clarity, volume and pace of speech; relevance, variety, and clarity of questions; choice of modality of instruction; use of instructional technology as appropriate)

(x)Excellent ()Very Good ()Satisfactory ()Unsatisfactory

Clear presentation and very good level. Excellent use of the equipment. The classroom layout was proper, each student working on their student machine, taking their lead from him, then trying the queries in questions.

6. STUDENT-INSTRUCTOR INTERACTION (appropriate recognition of student contributions; establishment of rapport with students)

(x)Excellent ()Very Good ()Satisfactory ()Unsatisfactory

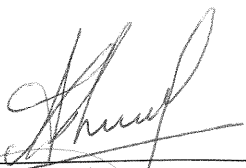
Ashwin was asking the students to work on the review problem, and was calling on student by name to propose the elements of the solutions. The students were creating the procedure (answer) to the question he asked, as they answered he would type the codes on his machine, projecting his screen. As the solution took shape, he took the opportunity to review and emphasized on possible or typical errors that student make.

7. OVERALL EVALUATION (categories 1 through 6)

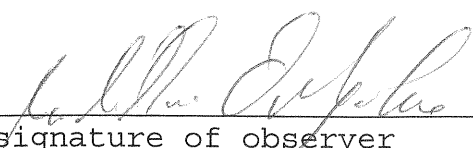
(x)Excellent ()Very Good ()Satisfactory ()Unsatisfactory

8. SPECIFIC RECOMMENDATIONS FOR IMPROVEMENT (Use additional pages if necessary.)

I have read and have been given a copy of the above report, and so signify by my signature below. I understand that I may attach additional comments to this document.


signature of observee

5/24/2017
date


signature of observer

5/24/2017
date