


New York City College of Technology
Computer Systems Technology Department

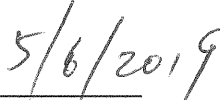
Memorandum of Post-Observation Conference

A conference was held with Prof. **Ashwin Satyanarayana** to discuss the classroom observation made by Prof. X. Li on 5/6/2019.

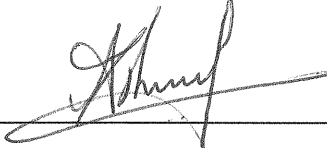
The observee was informed that the overall evaluation of the lesson was **excellent**. The specific recommendation for improvement, as shown on the Classroom Observation Report, was discussed with the observee.



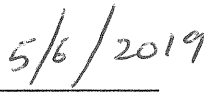
Observer



Date



Observee



Date

NEW YORK CITY COLLEGE OF TECHNOLOGY
OF THE CITY UNIVERSITY OF NEW YORK
CLASS OBSERVATION REPORT

Name **Ashwin Satyanarayana** Rank **Associate Professor** Tenured
 Untenured
 Adjunct
Department CST Course/Section CST4714/D790 Reappointment
 Promotion
Date of Observation 5/6/2019 Room N0908 Other

Lesson Topic & Brief Summary:

Database Admin : Introduction to Trigger

Please complete each item. This report will be returned unless each category contains supportive comments. Use additional pages if necessary. The items in the parenthesis are examples of areas to be addressed in each category.

1. CLASSROOM MANAGEMENT (prompt start; efficient attendance check)
(X) Satisfactory () Unsatisfactory

Professor **Satyanarayana** promptly started the class.
He had a professional appearance and demeanor. He checked the student names at the beginning of the class.

2. PROFESSIONAL TRAITS RELEVANT TO TEACHING (professional appearance and demeanor)
(X) Satisfactory () Unsatisfactory

Professor **Satyanarayana**'s lecture was clearly outlined by using the projector and the board.
He shows professional appearance and demeanor.

3. SUBJECT MASTERY (accuracy of presented material; use of appropriate terminology)
(X) Excellent () Very Good () Satisfactory () Unsatisfactory

Professor **Satyanarayana** used very good terminology in the class, and presented very good material to the students. He showed a good management on the class assignment.

4. ORGANIZATION AND DEVELOPMENT OF MATERIAL (clear statement of objectives; logical sequence; budgeting of time; review, summary, and outside assignments as appropriate)
(X) Excellent () Very Good () Satisfactory () Unsatisfactory

Prof. **Satyanarayana** managed the time properly. He clearly explained the concepts to the students.

5. PRESENTATION OF MATERIAL (level and clarity of presentation; appropriate use of learning aids; clarity, volume and pace of speech; relevance, variety, and clarity of questions; choice of modality of instruction; use of instructional technology as appropriate)
(X)Excellent ()Very Good ()Satisfactory ()Unsatisfactory

Prof. **Satyanarayana** discussed the topic with great details and explained them clearly, so all the students were able to follow. His voice was loud enough for everyone in the classroom. The pace of his speech was good and all students in the class were able to hear his words.

6. STUDENT-INSTRUCTOR INTERACTION (appropriate recognition of student contributions; establishment of rapport with students)
(X)Excellent ()Very Good ()Satisfactory ()Unsatisfactory

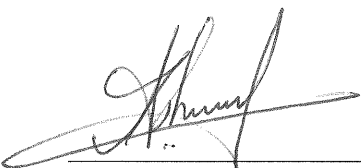
Prof. **Satyanarayana** brought the students to discuss the questions in his lecture. He then provided them with the right answers. In such way the students were able to learn the topic completely.

7. OVERALL EVALUATION (categories 1 through 6)
(X)Excellent ()Very Good ()Satisfactory ()Unsatisfactory

Prof. **Satyanarayana** gave an excellent lecture.

8. SPECIFIC RECOMMENDATIONS FOR IMPROVEMENT (Use additional pages if necessary.)

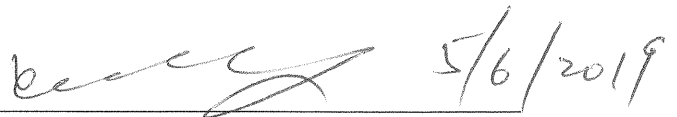
I have read and have been given a copy of the above report, and so signify by my signature below. I understand that I may attach additional comments to this document.



Signature of observee

5/6/2019

date



Signature of observer

date